



2413 Benning Rd. NE  
Washington, DC 20002  
Phone: 202-584-0190  
Fax: 202-584-0192

## Application Fee and Process

Applicant will pay a credit application fee of \$45.00 (Non Refundable) per applicant in **cash or money order only**. If Applicant wants to put a hold on the unit that they are applying for, **a security deposit will also need to be submitted with the application** and application fee. Once an application is approved the applicant will be notified via phone and will have **48 hours to respond back to make arrangements to sign a lease**. If the applicant does not respond back within 48 hours then the next application will be considered. If the applicant moves forward with signing a lease, paying a security deposit, and first month's rent, the owner of the property will give a \$35.00 credit towards the first month's rent once the tenant has moved in. There is a \$25.00 application fee per additional resident.

**We require a valid ID, such as Drivers License or Passport, at the time the application is submitted, in order to process applications. Applications will not be processed until we have verified proper identification.**

**Applicant has read the above information on the application process and understands this process.**

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Applicant \_\_\_\_\_ Date \_\_\_\_\_

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Applicant \_\_\_\_\_ Date \_\_\_\_\_

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Applicant \_\_\_\_\_ Date \_\_\_\_\_

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Applicant \_\_\_\_\_ Date \_\_\_\_\_